



Glendale Teachers Association
3233 N. Verdugo Road, Glendale, CA 91208
(818) 240-3924
www.glendaleteachers.org



To: All GTA Members

April 11, 2022

From: Nicole Danilov - Election Committee Chair

Re: Declaration of Candidacy 2022-2023 GTA Board of Directors

Nominations are now open for the following offices to the GTA Board of Directors and CTA State Council (see page 2 for descriptions):

Vice President – 1 Year Term

Elementary Area Director (GHS) – 2 Year Term

(Only member from Cerritos, Glenoaks, Mann, Marshall, Muir, Verdugo Woodlands, & R.D. White are eligible.)

At Large Area Director – 2 Year Term

(Only member from EEELP Teachers, Cloud Pre-School, College View, SELPA, FACTS, Verdugo Academy, Jewel City, Nurses, & Teacher Specialists are eligible.)

Any active member's name, upon request, shall be placed on the ballot for an office of the Association when a declaration of candidacy form has been received by the GTA office by the deadline. Any active member may be nominated by any other member, with consent of the nominee. See reverse side for duties of the Board of Directors.

DEADLINE FOR FILING:

Declarations of Candidacy forms are online at www.glendaleteachers.org in the GTA Elections Tab. Forms must be returned to the GTA office by the deadline of **4:30 p.m., Friday, April 22, 2022**. Any forms received after the deadline cannot be accepted.

The election will be held electronically at gtaelections.simplyvoting.com on May 3, 4, 5. The voting window will close at 11:59 pm on May 5th.

(Over)

The duties of the Board of Directors shall be to:

1. Coordinate the activities of the Association;
2. Act for the Representative Council when school is not in session;
3. Direct the bargaining activities and grievance processing for the Association, subject to policies set by the Representative Council;
4. Appoint and remove bargaining team members by a 2/3rds majority vote;
5. Recommend a budget for the Association to the Representative Council;
6. Approve committee appointments;
7. Adopt the standing rules of the Association;
8. Advise and consult with the President regarding the Representative Council agenda;
9. Meet or contact their area schools on a regular basis;
10. Exercise all the business and organizational powers and duties for the Association as prescribed by law and the Bylaws, subject to any restriction which may be imposed by the Representative Council.

The Vice-President shall:

1. Perform all duties of the Board of Directors.
2. Serve as assistant to the President in all duties of the President;
3. Assume the duties of the President in the absence of the President;
4. Serve as coordinator of committee activities at the direction of the President.
5. Serve as the second representative to the SCC of which the Association is a part;
6. May serve as the chair of the Political Action Committee (PAC) for the Association at the discretion of the president and approval of the Board of Directors;
7. Serve as one of the Association representatives on the GBU Board of Directors.

The Treasurer shall:

1. Perform all duties of the Board of Directors.
2. Be responsible for the receipts, safekeeping, and accounts of all funds belonging to the Association;
3. Pay out such funds upon orders of the President;
4. Prepare a written financial report for each regular meeting of the Board of Directors;
5. Be one of the required signatures for checks drawn upon the treasury of the Association;
6. Submit membership and financial reports to CTA, NEA, and other agencies as required by law;
7. Be responsible for an annual audit of the books of the Association and distributing a summary of this audit to the membership.

The Area Director shall:

1. Perform all duties of the Board of Directors.
2. Support site representatives and members for the schools that they represent.
3. Conduct site visit at the schools that they represent.

State Council Representative:

1. Perform all duties of the Board of Directors.
2. Attend CTA State Council meetings four times each year:
 - The meetings are Friday, Saturday, and Sunday usually in October, January, March, and late May/early June;
 - You will attend a sub-committee meeting Friday night, General Session Saturday and Sunday mornings, as well as a full committee meeting Saturday afternoon;
 - Expenses: all meal and travel expenses are covered by CTA (you pay upfront and are reimbursed within a month); CTA and GTA each reimburse half of your room rate;
3. Attend and report at monthly Rep Council meetings and/or Board of Director meetings;
4. Attend quarterly Bay Valley Service Center Council dinner meetings.